

# Key Peninsula Civic Center Minutes: September 10, 2009

ATTENDEES							
Executive Committee		Board Members		Affiliates		Guests	
E	Bruce Macdonald		Julie Boardman	X	Jena Henak, KP Baptist	Joyce Neimann, KPHS	
X	Loyd Miller		Tom Boardman		Leona Britt, KP Historical Society	Troy Milles, Skate	
X	Phil Bauer		Kathleen Degginger		Claudia Jones, KP Fire Dept.	Kip Miller , Skate	
X	Tim Kezele		Peggy Gablehouse		Lou & Bob Mauk, Senior Society		
X	Doug Austin		Sylvia Haase	X	Irene Torres, KP News		
E	Holly Hendrick		Betty Kelley	X	Dan Vanderpoel, Boy Scouts		
X	Mark Roberts		Virginia Liebergesell				
X	Pat Medveckus	X	Claudia Loy				
		X	Dale Loy				
		X	Sharon Miller				
			Jud Morris				
			Shirley Olson				
		X	Rick Sorrels				
			Ed Taylor				
<b>Topic/Presenter</b>		<b>Discussion</b>				<b>Motion/ Action</b>	
<b>CALL TO ORDER</b>							
Welcome guests: Bruce Macdonald		Meeting called to order at 7:10 pm by Phil Bauer. .					
Public Comments							
<b>REPORTS</b>							
Secretary: Holly Hendrick		The minutes of the August meeting were approved without comment. Need someone to record minutes for the Oct. 8 meeting. Neither Holly nor Irene will attend.				M/S/P to accept minutes.	
Marketing/ Facilities Coordinator: PJ Kezele		PJ's written report was reviewed and accepted by consensus.					
Treasurer: Doug Austin		Austin reviewed the financial report and noting the bookkeeper's notes were a good addition.				M/S/P to approve treasurer's report as presented.	
President: Bruce Macdonald		Excused.					
<b>STANDING COMMITTEES</b>							
Budget & Finance: Doug Austin							
Building, Grounds & Maintenance: Loyd Miller		<p>Miller reported that James Allyn is working out great. He is a self-starter. The building and grounds are cleaner, and Miller hopes to keep Allyn and keep him happy.</p> <p>A new dishwasher was purchased from Lowe's for \$200. It has been installed and is working fine.</p> <p>Mark Ambler will return this month to patch weak spots on the Annex porch and finish coating.</p> <p>Miller installed a railing over the basement access – and received a round of applause.</p> <p>A ramp for the back door was suggested to improve ADA access to the kitchen. Bauer said they will take care of it.</p>					
Human Resources: Peggy Gablehouse		Background checks are being done for volunteers who work with children, disabled and vulnerable populations. Forms are available at the meetings and in the Civic Center office.					

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<p>Events &amp; Programs:</p>	<p>Troy Milles and "DJ" Kip Miller, from Friday Skate Night, were welcomed. On the last Skate Night of the spring season, 206 kids participated with no problems. He proposes an orientation class for volunteers, to raise the professional aspects of the program, and be better prepared for this coming season. They have a tentative events calendar and have raised prices on menu items to cover costs.</p> <p>Comments included "the best program at the Civic Center in 10 years, extremely well-organized."</p> <p>As an incentive to get more participating children, Milles proposed raising Miller's salary to \$1.00 per paying child, as he provides his own equipment (\$10K), lighting, software for editing music, and music CDs. In his current employee status, Miller cannot write off his losses on his taxes and must have a contingency fund for needed repairs. Claudia Loy requested a budget projection with his offer for an increase. The Executive Committee's recommendation is a flat-fee for Miller's compensation. If the attendance goes down, the Civic Center won't continue to pay a higher amount.</p> <p>It was suggested to change Miller to independent contractor status, but no action was taken.</p> <p>Tim Kezele agreed that Skate Night is a good program, but expressed his concern about crowd capacity (290 in the gym plus 77 in the Whitmore Room).</p> <p>A fundraiser for Skate Night was suggested by Mark Roberts, as there is a need for more skates for Friday skate nights and for homeschoolers and skating parties. A signup sheet for Skate Night volunteers was passed around. There is a request to add a deep fryer to the kitchen (\$250), which the Fire Marshall will need to evaluate.</p> <p>Henak noted that the "Road Closed" signs could cause congestion around the building. Bauer will call the road crew Friday.</p>	
<p>Development &amp; Fundraising:</p> <p>Halloween Party</p> <p>Winter Warm-Up</p> <p>New Year's Eve</p>	<p>Loy brought tickets to the Cornucopia Dinner. Her goal is to sell 200, to benefit the Civic Center, the Mustard Seed Project, and the Farm Bureau. She requested that the \$250 rental of the building be taken off the top before the proceeds are split, to be fair.</p> <p>She asked for volunteers for decorations (Pat Medveckus will help). Set-up will be done by the Boy Scouts. Bruce and Phil need help with the no host bar. Still need volunteers to cleanup before church in the morning.</p> <p>To add to the income, a silent auction will have 50-60 items for bid, and more donations are welcome. The silent auction will be on the dance floor, and will close when the music starts. Board members were asked to sell 4-5 tickets each.</p> <p>Donations up to \$200 seed money for candy and prizes were approved for the costume Halloween Party. The ad is due by Sept. 15. Bauer volunteered the Executive Board to take charge of the event, to solicit donations, booth coverage through churches, CHS, Angel Guild. Phil and Loyd will take care of signage.</p> <p>PJ is chairing this November 14 fundraiser event featuring holiday arts and crafts and a chili cook-off; but she needs people to work in the kitchen. Bruce will handle Chili Cook-Off. This year will add a raffle and entertainment – need a charge person to lead the raffle.</p> <p>Bauer recommended this event be cancelled for the Civic Center. All agreed. Macdonald can notify the LIC that they can host this year, or offer another organization that opportunity.</p>	<p>M/Tim S/Mark Carried.</p>
<p><b>AD HOC COMMITTEES</b></p>		
<p>KP News: Mark Roberts</p>	<p>Austin reported that the KP News has been catching up with its budget projections all year, and anticipates significant improvement in Sept and Oct. Executive Editor Hart has been doing a good job keeping expenses in line with revenue.</p> <p>There was some discussion of a recent political ad and the public perception. The Executive Editor reviewed non-profit mailing regulations, IRS guidelines, and sought legal advice before agreeing to publish the ad, with editorial revisions. She retains full editorial control of the newspaper's content, and rights of refusal to publish inappropriate content.</p> <p>The newspaper is still seeking a third advertising representative.</p>	

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KP Fair: Tom Boardman	<p>Boardman was not present. Claudia Loy reported a good planning meeting for next year's event. It will be called Key Fest, a celebration of the Key Peninsula. August 27-28, 2:00 pm Friday until 11:00 pm Saturday – no Sunday. A parade at Noon on Saturday is planned, with Chuck West as Chair.</p> <p>The Fair Board will seek a "blanket permit" from the County. Booth prices will be \$30 to \$50. There will be no carnival, but lots of children's activities, like a flight simulator, children's tractor races. Other ideas included a sandal and sock fashion show, oyster eating, pie-eating contests, the best use of blue tarp and duct tape. More details to follow.</p>	
Tennis Committee: Phil Bauer	Water and electric have been installed at the courts. Bauer will try to get the County to fill the hole in the asphalt.	
Livable Community Fair: Tim Kezele	No report	
Skate Night/Teen Dance: Tom Boardman	(See above). Miller and Milles have volunteered to try a different venue for the teen dance.	
<b>AFFILIATES</b>		
Boy Scouts: Dan Vanderpoel	Boy Scouts will put the wood in the fireworks stand when the door is unlocked. Bauer will see to that.	
KP Lions: Pat Medveckus	There were no objections to the Lion's Club hanging a plaque on the bulletin board, as they have regular meetings in the VFW room. State rep. Jan Angel is invited to speak to the Lion's this month.	
Senior Society: Lou Mauk	None	
KP Historical Society: Leona Britt	<p>For historical interest, Neimann passed around a photo from the early days when the Civic Center had a WPA plaque (1939-39) affixed to the outside.</p> <p>She requested a thermostat for their area of the building. Miller will check it out.</p> <p>Sorrels inquired about the use of the grant funds received from the Parks Dept. Neimann responded that a display on the History of Baseball on the KP was funded by the grant, and that good coverage in the media had resulted.</p>	
Children's Home Society: Jud Morris	No report	
KP Baptist Church: Jena Henak	<p>Henak announced their AWANA meetings (Approved Workmen are not Ashamed) will begin on Sept. 16, for ages pre-kindergarten to 6<sup>th</sup> grade.</p> <p>Their new Pastor, Butch Hall, has started work.</p> <p>They hosted their first ever church service at Penrose Park, with an annual picnic.</p> <p>Building plans are with the architect and Pierce County. The septic has been installed on the Creviston property, but they expect the construction to take two more years in process.</p>	
<b>NEW BUSINESS</b>		
Salatino Christmas Dinner	As far as anyone knows, the annual Salatino Christmas dinner is on.	
Nominating Committee	Members of the Executive Committee will serve in this capacity. Mark – 1 <sup>st</sup> VP; Loyd-at large, and others. A slate of office will be presented to the Board in October, with additional names added, and a vote in November. Officers and directors will be seated in December. PJ has reserved advertising space for the announcement.	
Retreat	The Executive Committee will hold a retreat on Sept. 19 from 9 am to 1 pm. Danna Webster will facilitate. Call Bruce with input – on a 5-year strategic plan, etc.	

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Fire District	Sorrels invited everyone to Public Forums on the lid lift levy on Oct 1 and 12, which were set up to re-educate voters, air valid criticisms, offer suggestions, and receive public input. These forums are scheduled at the Civic Center.	
KPPBA	KPBA will host a candidate forum to hear the Fire Commissioner and Park Board Commissioner candidates' platforms, Oct. 15, at the Civic Center.	
Reader board	Needs to be changed.	
Meeting adjourned at 8:30 pm. Executive Committee meets Tuesday, Oct. 5. Board meets Thursday, Oct. 8.		

Respectively submitted by Irene Torres, acting for Holly Hendrick, KPCCA Secretary.