

Key Peninsula Civic Center Minutes: October 8, 2009

ATTENDEES							
Executive Committee		Board Members		Affiliates		Guests	
X	Bruce Macdonald		Julie Boardman		Jena Henak, KP Baptist	Cheryl Ozbirn	
X	Loyd Miller		Tom Boardman		Leona Britt, KP Historical Society	Stephanie Flintoff	
X	Phil Bauer		Kathleen Degginger		Claudia Jones, KP Fire Dept.		
X	Tim Kezele	X	Peggy Gablehouse	X	Lou & Bob Mauk, Senior Society		
X	Doug Austin	X	Sylvia Haase		Irene Torres, KP News		
E	Holly Hendrick		Betty Kelley	X	Mathew Mannis, Boy Scouts		
X	Mark Roberts	X	Virginia Liebergesell				
	Pat Medveckus		Claudia Loy				
		X	Dale Loy				
		X	Sharon Miller				
		X	Jud Morris				
			Shirley Olson				
		X	Rick Sorrels				
			Ed Taylor				
Topic/Presenter		Discussion				Motion/ Action	
CALL TO ORDER							
Welcome guests: Bruce Macdonald		Meeting called to order at 7:10 pm by Bruce Macdonald.					
Public Comments		Guests were introduced. Ozbirn presented status of the planning for the Halloween party (see handout for details).					
REPORTS							
Secretary: Holly Hendrick		Roberts filling in for Hendrick. Motion made to accept the minutes of the September meeting by Gablehouse, seconded by Kezele (Tim). Approved without further discussion				Motion, Second, Approved (MSA)	
Marketing/ Facilities Coordinator: PJ Kezele		Coordinator's report (see handout) was reviewed. Macdonald noted that volunteers are needed for Winter Warm-up. Kezele (PJ) requested Miller (Lloyd) and Bauer to put signs out directing traffic to KPCC (based on last year's feedback from vendors who don't live on the KP). More entrants are needed for the chili cook-off portion of Winter Warm-Up. Regarding background checks – about half of the Board has completed the applications. Need the balance of forms in ASAP.					
Treasurer: Doug Austin		Austin presented the October financial report (see handouts) and noted the KP News is doing well and that nothing jumps out for either KP News or KPCCA. Question was raised about "The Book" the KP News is preparing. Roberts stated that the book is at the printers and is expected to be sold at Winter Warm-Up. 400 copies are being printed w/ high expectations they will go quickly.					

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<p>President: Bruce Macdonald</p>	<p>Macdonald reported the results of the Executive Committee (EC) retreat hosted by Danna Webster (see retreat minutes). Two options for the future of the KPCCA were presented at the retreat consisting of Option A, status quo and Option B, partner with KP Metro Parks (KP Parks). Discussion resulted in a vote for a third option (Option C) to continue "as is" but enter into casual conversation with KP Parks to explore possibilities. Macdonald consequently spoke to Scott Gallacher, Executive Director of KP Parks and talks will commence after the new year. Kezele (Tim) and Roberts volunteered to act as KPCCA representatives in meetings w/ KP Parks.</p> <p>Sorrels noted that the public could be on KP Parks Land and Improvements committee (or any of the committees), sees potential problem regarding renting space...and stated the KP Parks has grant program and can have levies and asked about deed restrictions</p> <p>Morris asked what the laws of the KP Parks are regarding allowing tenants. Macdonald also presented the list of maintenance issues discussed and prioritized at the retreat as well as presented the change to the bylaws (adding Human Resources Chairperson to the EC)</p> <p>Nominating Committee, Candidates for 2010 officers were presented (see handout) and will be voted on at annual November meeting (as well as general Board members).</p>	
STANDING COMMITTEES		
<p>Budget & Finance: Doug Austin</p>	<p>Austin stated he is beginning to prepare the 2010 budget(s).</p>	
<p>Building, Grounds & Maintenance: Loyd Miller</p>	<p>Miller reported:</p> <ul style="list-style-type: none"> • Mark Ambler doing work • the wheelchair access ramp out the kitchen door has been replaced • has received bids for cleaning gutters (\$210 lowest, work which includes sweeping the roof to begin Oct 9) • EC gave permission for Miller to seek money from Angel Guild. Ambler to provide estimate for fixing gym floor (northeast corner) and baseboard • \$600 bid to fix ice maker • Reiterated how well James Allyn is working out. Turns in time card and includes a write up of what he has done as well as other things that need attention • Dennis Taylor now employed by YMCA and working with youth, looking for projects that can be completed by kids (opportunity for free labor). <p>Sorrels asked if the youth group would need background checks. Clarification was made the background checks are for adults working unsupervised with kids.</p> <p>Morris suggested that Miller make sure James and his wife are invited to the December Board Meeting. Kezele (PJ) noted that all staff are invited.</p>	
<p>Human Resources: Peggy Gablehouse</p>	<p>Nothing to report.</p>	
<p>Events & Programs:</p>	<p>Kezele (PJ) reported the Cornucopia event was very successful. Net is approximately \$10K that will be split between Mustard Seed, Farm Tour and KPCCA.</p> <p>Mannis stated that for future events, would be very helpful to the scouts if they could be provided a map of where things go and then "get out of the way".</p>	
<p>Development & Fundraising:</p> <p>Halloween Party</p> <p>Winter Warm-Up</p> <p>New Year's Eve</p>	<p>Macdonald will call Betty Kelley to have her set up next meeting of the Past Presidents. Macdonald stated that we need big money event and plan for a 2010 Flavor of Fall. Morris noted that Cornucopia and Winter Warmup are filling the gap left by lack of an annual Flavor of Fall event and questioned if community could be "saturated" by events. Roberts will coordinate w/ Loy (Claudia) for suggestions on best timing and other input.</p> <p>Discussed above under Public Comments</p> <p>Discussed above under Coordinator's Report</p> <p>KPCCA will not be hosting a New Year's Eve party. Facility will be available for rental.</p>	
AD HOC COMMITTEES		

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KP News: Mark Roberts	Roberts reported that the Publishing Board voted to repay ½ the loan amount to the KPCCA for a payment of \$2300 w/ intention to pay balance in November. Reported that the editor has goal of growing the paper, publishing the KP News twice per month.	
KP Fair: Tom Boardman	Rep absent. No report.	
Tennis Committee: Bauer	Nothing to report.	
Livable Community Fair: Tim Kezele	Nothing to report	
Skate Night/Teen Dance: Tom Boardman	Bauer reported that 20 pairs of skates are needed and the need to increase compensation to DJ Kip Miller. Troy Milles will present budget and request next month.	
AFFILIATES		
Boy Scouts: Dan Vanderpoel	See comment under Events and Programs. Nothing further to report.	
KP Lions: Pat Medveckus	Rep absent but was noted that \$100 was donated by the Lions for Halloween Party.	
Senior Society: Lou Mauk	Seniors helped w/ Cornucopia and will help w/ Winter Warmup.	
KP Historical Society: Leona Britt	Rep absent. No report	
Children's Home Society: Jud Morris	Article in the Gateway regarding Boys and Girls Club, not accurate that the CHS is affiliated. Morris will be meeting next week to see how Boys and Girls Club will serve kids of the KP.	
KP Baptist Church: Jena Henak	Rep not present. No report.	
NEW BUSINESS		
Expansion of EC	Covered above under Presidents Report.	
KPCCA as an Emergency Shelter	Roberts presented potential for the KPCCA to be used as an emergency shelter and the positives associated with meeting a need, benefit to grant writing, and items acquired for shelter will benefit the KPCCA (i.e. emergency generator). Morris noted that exploring the possibility will be healthy regardless of outcome.	
Adjournment	<p>Upcoming meetings:</p> <ul style="list-style-type: none"> • Oct 12 - Pro Committee for Fire Dept. KPCCA, 7 pm • Oct 15 - Candidate Forum (sponsored by KPBA), KPCCA, 7 pm • Nov 2 - KPCCA EC meeting • Nov 12 - KPCCA Board meeting <p>Meeting adjourned 8:45 pm</p>	