

# Key Peninsula Civic Center Minutes: June 11, 2009

ATTENDEES							
Executive Committee		Board Members		Affiliates		Guests	
P	Bruce Macdonald	P	Julie Boardman	P	Jena Henak, KP Baptist	Sharon Hicks Scott Odell Luke VanderPoel Tim Calhoun John Odell	
	Loyd Miller		Tom Boardman		Leona Britt, KP Historical Society		
P	Phil Bauer		Kathleen Degginger		Claudia Jones, KP Fire Dept.	Tim Calhoun John Odell	
P	Doug Austin		Peggy Gablehouse		Lou & Bob Mauk, Senior Society		
P	Holly Hendrick		Sylvia Haase		Irene Torres, KP News	John Odell	
	Mark Roberts		P Betty Kelley		P Dan Vanderpoel, Boy Scouts		
P	Pat Medveckus		P Tim Kezele			<b>Staff</b> P PJ Kezele	
			Virginia Liebergesell				
			P Claudia Loy				
			P Dale Loy				
			Sharon Miller				
			P Jud Morris				
			Shirley Olson				
			P Rick Sorrels				
			P Ed Taylor				
Topic/Presenter			Discussion			Motion/Action	
CALL TO ORDER							
Welcome guests: Bruce Macdonald		Meeting called to order at 7:05pm. Sharon Hicks and Boy Scouts welcomed as guests. Jud Morris invited to make Public Comment before meeting begins.					
Public Comments		Jud Morris reports that the "Key Peninsula Community Council" has decided to take the necessary steps to change the name of their organization to the "Community Council of the Key Peninsula" which will alleviate the confusion between the two organizations when spoken or written about using their associated acronyms.					
Boy Scouts		<p>The Boy Scouts presented the Civic Center with a check for \$700; the donation was earned by the Scout Troop #220 during a car wash on Memorial Day weekend and represents funding from the sale of the firewood from the trees removed from the Civic Center property this Spring. The Cub Scouts offered the Civic Center \$153 donation as well.</p> <p>Luke &amp; Scott will both be working on their Eagle Scout projects soon and want to do something for the benefit of the Civic Center. Scott proposed a fire pit with benches and brought photos of a similar pit to show the Board members. Ed Taylor moved to approve the concept of a fire pit project for the Civic Center grounds, with more information about the specifics of the proposed pit soon. Claudia 2<sup>nd</sup>; all approved, no opposed.</p>					MSA
REPORTS							
Secretary: Holly Hendrick		<p>Minutes from May reviewed. Peggy made the motion to approve the May minutes, Jud 2<sup>nd</sup>; all approved, none opposed.</p> <p>Tim read a letter from Norm Dick's office, which accompanied the requested US flag. The flag was flown over the Capitol Building on May 27, 2009.</p> <p>Bruce read a letter from the KP Baptist Church requesting his attendance at the ceremony for their new pastor; the KP Baptist Church would be offering a \$200 donation to the Civic Center.</p>					MSA
Marketing/ Facilities Coordinator: PJ Kezele		PJ's report was reviewed.					
Treasurer: Doug Austin		<p>Doug will present a 6-month report at the July meeting.</p> <p>Doug performed mini-audits in May and reported the outcome was good. Ed stated the KPCCA by-laws call for an annual audit. Joe Dervais was recommended as a possible, qualified volunteer to review the books; PJ will check with him.</p>					
President: Bruce Macdonald		The insurance policy is up for review. The policy presented costs \$300 less than last year and offers better coverage. Insurance agent, Dan DeLorenzo, recommended following through with background checks for volunteers with kids to protect the Civic Center. This would include Skate Night, Teen Dance, Halloween, and other activities.					

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President continued	<p>Sharon Hicks will be completing a mural in the KPCCA Office and is donating the supplies and her time.</p> <p>Thank you letter from Lori Colbo, dated May 20<sup>th</sup>, read to the Board; Lori will be out of the apartment by July 1<sup>st</sup>. Bruce stated a token \$150 severance payment was given to Lori as a thank you for her service to the Civic Center.</p>	
<b>STANDING COMMITTEES</b>		
Budget & Finance: Doug Austin	None.	
Building, Grounds & Maintenance: Lloyd Miller	<p>In Lloyd's absence, it was reported:</p> <p>The breezeway is almost done and can be walked on as it just needs to be painted. Thanks to the Scouts for helping with the demolition.</p> <p>The Fire Suppression system test was conducted on Wednesday; we passed.</p> <p>The Floor Scrubber was worked on and is hopefully working better now.</p>	
Human Resources: Peggy Gablehouse	The Committee is currently accepting applications for Security & Maintenance onsite position and the Janitorial position. Need to interview qualified candidates ASAP.	
Events & Programs:	<p>Summer Family Fun Day and Crazy Key Parade planning is in full swing. Food, games, beer garden, farmers market and craft fair, games, trout pond, and live local entertainment are expected. The Sponsorship letters have generated over 1K. Chuck West is handling the parade permit, road blocking, and parade planning. Articles have been in the KP News promoting the event, and will continue to be included in the paper.</p> <p>The Fireworks stand is being organized by Tim Kezele, Betty Kelley, and Kristen Bottiger this year. They power-washed and repainted the stand in a red, white and blue scheme.</p>	
Development & Fundraising:	None. President plans to restart this committee in August.	
<b>AD HOC COMMITTEES</b>		
KP News: Mark Roberts	In Mark's absence, KP News hopes the coffee table book will be available by the Summer Family Fun Day on August 8 <sup>th</sup> .	
KP Fair: Tom Boardman	The fair for 2010 will not have a carnival. The group is meeting on the 2 <sup>nd</sup> Tuesday of the month, upstairs.	
Tennis Committee: Phil Bauer	<p>Tennis policy was reviewed. Jud moved to approve the Tennis Court Policy; Ed 2<sup>nd</sup>. Claudia offered to check-out the keys at the nursery, when the Civic Center office is not open.</p> <p>The Tennis committee requested to install a drinking fountain and electrical outlet near the tennis courts; they have the money to make the improvement. The Tennis Committee requested the \$10 key fee be put in the Tennis fund; the monies are currently in an isolated reserve account for when the keys are returned to the Civic Center. Additionally, the Tennis Committee requested the \$5 reservation fee be placed in an account from which they are able to spend the funding.</p>	MS
Livable Community Fair: Tim Kezele	<p>Thank you to all the helpers; it was the best event ever. Sponsorships accounted for the bulk of the profits.</p> <p>Bruce would like to see another "no fuss, no muss" event like this at the Civic Center every year.</p>	
Skate Night/Teen Dance: Tom Boardman	Tom suggested the Civic Center establish scholarship for a PHS student. Ed stated, per previous KPCCA policies, the Civic Center does not make monetary donations to other organizations; instead, space is often provided to others for the purposes of fundraising.	
<b>AFFILIATES</b>		
Boy Scouts: Dan Vanderpoel	No report.	
KP Lions: Pat Medveckus	No report.	
Senior Society: Lou Mauk	No report.	
KP Historical Society: Leona Britt	No report.	
Children's Home Society: Jud Morris	No report.	

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KP Baptist Church: Jena Henak	The AWANA program for the year has ended. The kids and parents celebrated with a skate and pizza party at the Civic Center. There will be a ceremony this month to welcome the new Senior Pastor. Also, the Church reports that there have not been any towels in the kitchen and bathroom on Sunday mornings and that toilet paper, paper towels, and soap are extremely low or missing.	
<b>OLD BUSINESS</b>		
Single Use Rental Policy	Betty made the motion to reconsider the Single Use Rental policy; Claudia 2 <sup>nd</sup> . For non-profits, 50% fee reduction, not less than \$250 (cost to keep the doors open at the Civic Center). Allowance for Mike Salatino's Christmas dinner confirmed. The question was called, all in favor, non opposed.	MSA
Tennis Court Rental	Phil moved to approve the Tennis Court Reservation policy, Betty 2 <sup>nd</sup> ; all approved, no opposed.	MSA
By-law revision	Non-discrimination policy presented again for Board review. The by-law revision will come up for vote at the July Board meeting.	
<b>NEW BUSINESS</b>		
Past President on the Executive Committee	Due to Ben Thompson's resignation from the Executive Committee, the Past President position is open. Phil Bauer is already on the committee; Betty and Dale declined the position. Tim Kezele is interested; he would not be voting on any HR matters involving PJ Kezele, his wife. Betty moved to accept Tim Kezele to the Executive Committee for the Past President position; Dale 2 <sup>nd</sup> ; all approved, none opposed.	MSA
<b>ADJOURNMENT</b>		
	Meeting adjourned at 8:53pm.	

Respectively submitted by Holly Hendrick, KPCCA Secretary.