

KEY PENINSULA CIVIC CENTER

BOARD MEETING MINUTES

Date: June 8, 2023

Time: 7:00 p.m.

Meeting called to order by: Bruce Macdonald

IN ATTENDANCE

Executive Committee

Bruce Macdonald, President
Tim Kezele, 1st VP
MiKail Palmer, Secretary
Caleb Lystad, At-Large

Board Members

Claudia Loy
Karin Millie
Rachel Newhouse
Pat Medveckus
Dale Skrivanich

Affiliates

Tim Kezele, KPHS
Jena Henak, KPBC
Dale Skrivanich, Fuchsia Club
Helen Wilke, CHSW

Staff – Pat Bean

Shabadrang Khalsa

Guests – Stephanie Whitt (Refit), Jen Bailey (Refit),

APPROVAL OF MINUTES

The May 2023 minutes need to be approved. Caleb Lystad motioned to approve, Rachel Newhouse seconded. Unanimous pass.

REPORTS

President – Bruce Macdonald

- Amy has resigned from position as volunteer representative. Need to look at filling it and potentially re-designing the position to be more of a support to operations manager than just volunteer coordinating.
- CPR training for employees and board members – if you need it, it is happening next Thursday (June 15th)
- Art Walk – there is a meeting in July to talk about plans for that. The Civic Center will be involved.
- Tim and Bruce will be performing employee evaluations over the next month.

Treasurer – Herb O’Niell

Herb reported via email: we had a "better" May than April. We were "only" \$6k in the red for May versus \$12k in the red for April. Otherwise, the reports speak for themselves I think. I also think we have several similar months to look forward to. PS I don't see a date for Blues, Brews and Brats on the calendar yet.

Side note: Pat and I are looking into why QBO thinks we have \$169k in Sound CU and Sound DU is pretty sure we have about \$110k.

Operations Manager, Pat Bean

- Some licenses and permits have been renewed this month.
- Commercial liability insurance check for \$13,000 is going out.
- Donor Perfect report showed about \$600 that came in within the last day. Perhaps it is from the appeal letter?
- Thank you to Rachel, Tim, and Bruce for covering while Pat was out sick last week.

Facilities – Tim Kezele

- Striping in parking lot starting tomorrow, weather permitting
- Things are looking good with both Bill and Yukon working.
- The closets are being updated to have tools and supplies organized.
- Claudia Loy is looking for 3-4 people to help organize the upstairs area. Refit ladies interested in helping. Claudia also wants to organize linens.

Affiliates

Children's Home Society - currently working on new partner opportunities in community. Working on August back to school event. Great attendance at indoor play dates. A new position was created to keep doors open 5 days per week. Resource room has been increased to hold more. Pat is working with Stephanie on cost of rental. Square footage numbers obtained for painting office downstairs.

KP Historical Society – Almost reached \$75,000 goal to finish building permit. The Hall is looking good – interior finishing going on right now. Vaughn 2nd graders attended on Monday – walked from the elementary school.

KP Baptist Church – taking a break from Awana during the summer. A couple of big events for the congregation are coming up.

Lakebay Fuchsia Club – watering right now. Compost and mulch on garden.

OLD BUSINESS

Direct Mailing Letter

- 200 letters sent out on Monday.

Budget Review – June or July

- Herb, Pat, Tim, and any others who are interested are going to review the 2023 budget to present to board at an upcoming board meeting.

NEW BUSINESS

Blues, Brews, and Brats on Oct 7th

- Rachel reached out to Lenora Lisa about being a part of the farm tour. Waiting to hear what we may need to do to move forward.
- Whirlies band will be playing at this event. Davis Agency has offered to cover the band.
- Commemorative glasses – Rachel is getting a quote from two companies. Sell or charge extra and include in ticket cost?
- Rachel reported that Patty Ghiossi offered to help with food. Claudia Loy offered to help with the event.
- Need to start working on any needed permits for event.
- It would have been a favored event of Phil's – maybe tie this in somehow?

Events for 2023

- Shabadrang suggested community skate classes, skate fitness classes,
- Claudia Loy suggested a winter event called Margaritaville in February – something warm in the middle of winter.
- Bruce suggested talking to Stephanie Brooks about doing a comedy night a couple of times a year, or have someone on the board head organization for such an event
- Think about participation in the events committee – if you are interested, please let us know by next meeting.

Newspaper Ad for Fundraising

- Ad has been roughly designed by John and Karin. Tim Heitzman has agreed to make it ready to go for newspaper. Claudia Loy suggested a half page to grab attention. Left to discretion of board president, but not small – we want to draw attention.

Skate Night

- Janel can't be kitchen manager next year – will need to hire new manager
- Need new skates – sizes 4,5,6,7,8. Will investigate costs this year.
- Are there grants that could be available from skate manufacturers?
- Rollerblades not lasting as long because the plastic can break more easily
- Another non-profit community center interested in having skate events here in summer time – Shabadrang directed her to contact Civic Center.
- The public would like more skate events and kid events here, from what Shabadrang has heard from people.

Tim contacted the Key Center IGA about round-up program – probably happening in 2024. Karin thanked Shabadrang for her yoga classes. The yoga classes have had increased attendance in the last couple of weeks.

NEXT MEETING

Next meeting will be held on July 13, 2023 at 7:00 p.m.

Meeting was adjourned at 8:18 p.m. by Bruce Macdonald