

KEY PENINSULA CIVIC CENTER

BOARD MEETING MINUTES

Date: March 14, 2024

Time: 7:14 p.m.

Meeting called to order by: Bruce Macdonald

IN ATTENDANCE

Executive Committee

Bruce Macdonald, President
Tim Kezele, 1st VP
MiKail Palmer, Secretary
Ellen Le Vita, At-Large
Herb O'Niell, Treasurer
Caleb Lystad, At-Large

Board Members

John Nichols
Dale Skrivanich
Karin Millie
Peggy Gablehouse
Jen Bailey
Claudia Jones

Affiliates

Herb O'Niell, KPHS
Stephanie Whitt, Sound Refit
Paul Jensen, KP Baptists
Dale Skrivanich, Fuchsia Club
Chris O'Niell, TWAA

Staff – Pat Bean
Stephanie Whitt

Guests – Jessica Blakely, Julie Hammon

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APPROVAL OF MINUTES

The February 2024 meeting minutes need to be approved. Tim Kezele motioned to approve both minutes, and Caleb Lystad seconded. Unanimous pass.

REPORTS

President – Bruce Macdonald

- The new freezer was hooked up today. This was voted on via email due to urgency of matter. We got a great deal on the freezer. Tim offered Star awards money to help cover the cost. There is the option to use the interest from endowment fund to cover the rest (approximately \$2,400), but the executive committee generally felt that those funds should just be reinvested in fund as usual and find another way to pay for remainder of freezer. Peggy Gablehouse felt that we should use the interest of roughly \$2,400 to help with the freezer. Herb and Ellen offered the counterpoint that reinvesting

the money could build more future funds to use. John Nichols in agreement with Peggy's point. **Peggy motioned that we use the interest money to pay for the freezer, Dale Skrivanich seconded. Majority passed, with nay votes from Ellen and Herb. The motion carries. The Greater Tacoma Bank will be contacted to send the check for the interest to the Civic Center.**

- Request from roller derby group from Tacoma to use CC for practice. Average 40 skaters per practice. There was some concern voiced about potential damage to the gym floor, but Caleb brought up that since skate night does not cause any issues, there shouldn't be a big concern there. Discussion ensued about the request, but more information is needed to make a final call.
- Bruce spoke to the local assessor. He said we should meet with State Dept about reducing our property taxes.

Treasurer – Herb O'Niell

- February was a good month – net positive revenue at the end of month. Net revenue from "It's Summer Somewhere" was \$13,000.
- John Nichols question – long-term rental and single-use rentals are combined – the numbers are all over the place – hard to follow. What is going on? Pat explained that is due to when rent checks are received.
- Statement of financial position – Herb is comparing current month with same month from a year ago.

Operations Manager, Pat Bean

- \$66,000 in checking, prior to current bills.
- 85 tickets sold so far for Crab Feed. 225 total tickets available.
- New rental rates for single-use go into effect tomorrow.
- KP News ad done for April – highlights LCF and Crab Feed.
- Soil delivery is Saturday – about \$3,000 sold so far, not sure on final bill from supplier, so no net profit known yet.

Facilities – Tim Kezele

- An HVAC had to be repaired, microwave in kitchen kept popping GFC – electrician checked it and everything looks good.
- Lawns are growing – Yukon starting on maintaining those. Also getting bids for building painting.
- Fire inspection on Thursday, 21st. Caleb meeting them for that.
- Insurance company did a big review of our building and sent back report. There are some items that will need to be addressed in the report.
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Skate Night – Caleb Lystad –

- Skate night is doing great – two of the biggest nights ever in a row recently. Sarah has done a fantastic job in the kitchen and is offering great food. Shabadrang is stepping down as skate night manager at end of this year. A new manager will be needed. A new DJ will be needed as well.

Affiliates

CHS – Pat reported that they are doing a walk-through of the rental space tomorrow.

KP Baptists – things are going well. They really appreciate the Civic Center and want to stay here.

KP Historical Society – March 30th 1-3 p.m. is annual meeting. Parking at Vaughn School main lot. Meeting is at library hall. Grand opening of hall tentatively set for June 9th. Applied for property tax exemption. Museum reopened on February 24th. That and road show exhibit were very well attended. Planning a book fair for next fall. Continuing to collect oral histories.

Sound ReFit –. Still getting new people every now and then. Wonderful group of ladies – very willing to help with events here.

Lakebay Fuchsia Society – the fuchsia garden is doing well since it is a well-drained area. Fuchsias for LCF have been ordered.

TWAA – art walk has been moved to a Friday night instead of Wednesday. It will be the first Friday of August – the 2nd this year from 4-8 p.m. There will not be any art shows in conjunction with the event. Open mics have gotten good responses. Next one is on 3/23 at Mustard Seed Crandall Center. New classes going on at Crandall Center in partnership with Art Walk. Most recent addition is a knitting class. Upcoming Ukrainian egg painting class and wire wrap jewelry. Supporting art projects at middle school. There will be an art show with the historical society book sale. Gala on June 8th.

OLD BUSINESS

Maintenance position update – Ellen reported – over 40 resumes were received, conducted several interviews. Call back interview to two people today. Final offer to still be made to candidate. The apartment was also cleaned in preparation for new resident.

NEW BUSINESS

Crab Feed on April 6th – everything is in motion, but volunteers are needed to help with the event. Talk to Stephanie if you are available to volunteer.

John brought up that direct mailing needs to be happening in May. We need to broaden our mailing list. Discussion about how to compile list.

NEXT MEETING

Next meeting will be held on April 11, 2024 at 7:00 p.m.
Meeting was adjourned at 8:40 p.m. by Bruce Macdonald