



# BOARD MEETING MINUTES

---

Date: April 11, 2024

Time: 7:05 p.m.

Meeting called to order by: Bruce Macdonald

---

## IN ATTENDANCE

### Executive Committee

Bruce Macdonald, President  
Tim Kezele, 1<sup>st</sup> VP  
MiKail Palmer, Secretary  
Ellen Le Vita, At-Large  
Herb O'Niell, Treasurer  
Caleb Lystad, At-Large

### Board Members

John Nichols  
Dale Skrivanich  
Karin Millie  
Peggy Gablehouse  
Jen Bailey  
Claudia Jones  
Claudia Loy

### Affiliates

Herb O'Niell, KPHS  
Jen Bailey, Sound Refit  
Jena Hanek, KP Baptists  
Dale Skrivanich, Fuchsia Club  
Chris O'Niell, TWAA

Staff – Pat Bean  
Sarah Watkins  
Shabadrang Khalsa  
Anthony Packard

Guests – Jessica B., Mike S., Sandra S., Michelle F., Larry & Janice R.

Guest Janice with Key Peninsula Lutheran Church attended to share that there will be a blooming spring dessert dash on May 11th. Make and donate a dessert if you wish. Funds to be split between various non-profits in the area. There will also be a silent auction and 50/50 raffle.

Guests Mike, Sandra, and Michelle, who play tennis here quite often, were in attendance. Asked about work party to clean off tennis courts, and around the Center. There is one planned, but TBD. Contact office to volunteer for that. They also shared that some of the regular tennis players would like a hitting wall at the tennis court – the group offered to fund it and get contractor to put it in, but need input on where they can put it. There was also

discussion about resurfacing of the tennis court and potential involvement from the group to help fundraise for that in future.

-

## **APPROVAL OF MINUTES**

**The March 2024 meeting minutes need to be approved. Peggy Gablehouse motioned to approve, John Nichols seconded. Unanimous pass.**

## **REPORTS**

### President – Bruce Macdonald –

- Had a conversation with Michelle Caldier, state rep, and Kelly Chambers (running for county executive) about raising money for security system. There are funds for non-profits available that we can request. Will look into this over the next year.
- CHS is leaving by the beginning of May (leaving Pierce County). After they leave, we can make an assessment of the space and decide what to do with the area. Shabadrang asked if the CC might consider continuing to host the T/H play time. Yes, and it is already being investigated in collaboration with other community organizations.
- Trying to step up brick sales. Plans to do a little extra at LCF.
- There was some frustration voiced about volunteers starting clean-up before the official end time of crab feed. We need to make sure to not start cleaning up until each event is officially over.

### Treasurer – Herb O’Niell

- It was a routine month financially. A positive sign is that we are holding steady on the bank balance.

### Operations Manager, Pat Bean

- Was able to get propane price reduced – will save us about \$2,000 per year.
- KP news ad due on the 15<sup>th</sup>. Highlight LCF. John Nichols brought up that we should advertise our mailing campaign. Ellen suggested making the donation ad the main thing, and then the LCF secondary. John will send some wording to Pat for ad.
- Crab Feed – cleared \$8,100 after expenses. Spent \$1,600 more this year than last year on crab. Individual donation of \$1,000 was made on the night of crab feed.
- Both Sarah and Stephanie’s husbands provided woodwork items for silent auction – brought in \$625.

### Facilities – Tim Kezele

- Introduced Anthony Packard, our new grounds/maintenance caretaker. Started on April 1<sup>st</sup>. Everything is great so far!
- Skate night refrigerator failed and needed new compressor - \$1,500.
- Continuing to work on bids for painting and repairs on buildings.
- Anthony and Yukon are both working on grounds items.
- Caleb reported that fire suppression system passed.

### Skate Night – Caleb Lystad –

- Skate night is going great – stellar nights recently. Received money from Angel Guild. Getting CPR certification for several volunteers this month. Also running a campaign for new t-shirt logo for staff and volunteers, and looking at fundraising for further skates.
- Plans to host a skate repair party for skates that are still usable.

- John asked if there is a digital list of parent contact info to reach out to for the letter campaign.
- Potentially looking at using digital photos of kids to keep track of who should and should not be in building.
- Would like to potentially use the balcony for parents to use. General board agreement that would be fine.
- There is support to potentially do 2-3 skate nights during the summer. Still in the works.

## **Affiliates**

KP Baptists – Awana program is going pretty strong – ends when school year ends. About 40 kids attend each Wednesday night.

KP Historical Society – annual meeting was well attended at Vaughn Library Hall.

Sound ReFit – things are going great – some new people attending each time. Trying to get as many participants as possible to volunteer here at the Civic Center.

Lakebay Fuchsia Society – have some great plants coming for the sale at the LCF. It's been a bit of a slow year for blooms due to cold weather. Looking forward to the event.

TWAA – next open mic will be at Mustard Seed on May 18<sup>th</sup>. Art Walk will be on a Friday night – August 2<sup>nd</sup>. Knitting at Mustard Seed by TWAA is going really well. Plant and Paint event at Red Barn planned for sometime during the spring.

## **OLD BUSINESS**

- LCF – a volunteer list is being put together by Stephanie Whitt. Help needed to set up and tear down, in kitchen, etc. The Civic Center will have a booth – some people needed to help with that as well.
- John Nichols asked if during the direct mailing in May, we have someone post a lot of social media. Stephanie Whitt is taking care of it.

## **NEW BUSINESS**

- Bruce was approached by someone about us getting into contact with professional grant writers. We are on the lookout for people who are willing to volunteer their time that are in this profession. Caleb brought up the idea of getting some PR for the Civic Center, through newspaper or otherwise, to make our needs known.
- Modified Flavors of Fall this year – it will be a tie-in to Woodstock. Be thinking of ideas for items for auction.

## **NEXT MEETING**

Next meeting will be held on May 9, 2024 at 7:00 p.m.  
Meeting was adjourned at 8:47 p.m. by Bruce Macdonald