



# BOARD MEETING MINUTES

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Date: July 11, 2024

Time: 6:05 p.m.

Meeting called to order by: Bruce Macdonald

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## IN ATTENDANCE

### Executive Committee

Bruce Macdonald, President  
Tim Kezele, 1<sup>st</sup> VP  
Herb O’Niell, Treasurer  
Ellen Le Vita, At-Large  
MiKail Palmer, Secretary

### Board Members

Karin Millie  
Dale Skrivanich  
Teresa Yost  
Holly Baker  
Jen Bailey

### Affiliates

Herb O’Niell, KPHS  
Jen Bailey, Sound Refit  
Paul Jensen, KP Baptists  
Dale Skrivanich, Fuchsia Club

### Staff –

Stephanie Whitt  
Sarah Watkins

## APPROVAL OF MINUTES

**The May 2024 and June 2024 meeting minutes need to be approved. Dale approved and Ellen seconded. Unanimous pass.**

## REPORTS

### President – Bruce Macdonald –

- Bruce brought up that we need a couple of other volunteers for the breakfast this Saturday.
- The mirrors in the gym are in bad shape. We either need to not have them available at all, or replace them. Need to look further into that.
- We have been asked to do another breakfast in the fall associated with the farm tour. It is a busy weekend for the CC, so do we want to do it? It will be Sept. 28<sup>th</sup>. It is also

the weekend before Woodstock. Volunteers may be hard to get both weekends. It was decided to not do the farm tour breakfast.

- Look into funding to redo the tennis court, and potentially get some signage to put on the tennis court in honor of those who have given so much to the tennis court. Some of our current tennis players are looking into bids and grants to redo the tennis court surface.

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#### **Treasurer – Herb O’Niell –**

- = June was a good month largely due to a very positive response from the appeal letter. \$15,200 brought in so far in the fund drive. No big expenses in June. We have \$42,291 in bank currently.

#### **Operations Manager, Pat Bean – NO REPORT – NOT IN ATTENDANCE**

#### **Facilities – Tim Kezele –**

- = Still working on gym lights – just waiting for the correct ballasts to come in.
- = Watering and fixing items as needed.

**Skate night –** Sarah is working on redoing the sign-in paperwork to make sure everyone is aware of rules. Redo background checks. Skate night will start on the 2<sup>nd</sup> Friday in Sept.

#### **Affiliates**

**KP Baptists –** Pastor Paul standing in for Jena. Have increased interest. Possibly have open gym to community service in morning. Have some activities for anyone to take part in – during the month of August as a trial. Still putting together plans, but maybe renting for longer some Sundays.

**KP Historical Society –** not a super interesting month except Historical Society gave us a \$1,000 donation. Considering a History of Key Center event in 2025.

**Lakebay Fuchsia Society –** getting a lot of questions about baskets – check that the hooks are strong. How to water – put the entire basket in tub of water and soak it. Keep them out of the wind to keep it from drying. Thank you to Tim and Anthony – there are a couple of leaks in the pipe to water the area that they are working on, and Anthony has been watering by hand.

**Sound Refit –** had an evening class tonight, hopefully keep that going. Some new people are attending.

#### **OLD BUSINESS-**

- = Holly reported that we are ready to take photos to advertise for wedding venue pamphlet. She will coordinate with the office to make sure lawn and garden is ready.

#### **NEW BUSINESS**

- = MiKail introduced the KeyPen Homeschool Co-op, which has been meeting at the Civic Center for the past three years. They are requesting to become an affiliate of the Civic Center. They would also like to rent the Whitmore Room and Spanish Library on most Wednesday afternoon during the school year. Holly informed the board that this year

will be a trial run for classes, and that the group is looking at becoming an official non-profit within the next year. The request was also made to pay the non-profit rental fee. **Claudia Loy made a motion to allow the KeyPen Homeschool Co-op to be an affiliate of the Civic Center and rent the Spanish Library and Whitmore room at a non-profit rate on a weekly basis as available. This is for a one school year trial period. John Nichols seconded. Unanimous pass.**

- Kim with the Key Peninsula Preschool Co-op was in attendance. Preschool has been at Lakebay Community Church. They are interested in renting the downstairs area – where the CHS was. \$1,200-\$1,400 per month is their proposal for what they can pay in rent for the space on one side. Around 14 kids will be in attendance on a daily basis for morning classes. They would also be willing to run the Tue/Thur play group again. No official vote was taken, but the board was in general agreement that this could work well, and that further details will need to be worked out.
  
- Madrona music group – a group is wanting to rent the facility for a big music event at the end of October. This is an event rental and no assistance is needed from us.
  
- Dale would like some help with the art walk and info to share about the Civic Center at the booth. Please provide her with any information you want to have shared there.

## **NEXT MEETING**

Next meeting will be held on August 8, 2024 at 6:00 p.m.

Meeting was adjourned at 7:31 p.m. by Bruce Macdonald